

Paratransit Board of Directors
Meeting Summary
June 27, 2013

Present: Gould, Leventon, Baird, Yungling, Pannell, Hume

- The Board Chair announced that no action had been taken during the closed session to discuss property at 2401 Florin Road in Sacramento.
- The Consent Calendar was approved as follows:

Approve Minutes from Board of Directors meeting of May 23, 2013. (Hume abstained)

Authorize staff to execute a contract with Sacramento County to continue operation of the Wheels to Work program for mobility training and job searching.

Approve the claim for FY 2013-2014 TDA funds.

Ratify the submittal of an application to the Sacramento Air Quality Management District for SECAT funds to be applied to the incremental cost of 19 new CNG vehicles.

- The Board considered and approved the FY 2013-14 budget with the following highlights.

The new budget expands the Diversified Service activities as well as funding service for the elderly and disabled.

ADA service is budgeted for a 4.7% growth in passengers consistent with a formula agreed upon by both Paratransit, Inc and RT; total Elderly and Disabled service is budgeted for a 4.4% increase.

The organization anticipates a 42% increase in revenue. The result is that the percent of overall budget from RT is reduced to 35% from the FY 2012-2013 percent of 60%. The major contributors to the overall funding include Diversified Services (28%), Measure A (15%), and Capital Revenue 14%.

The organization has budgeted a 40.9% increase in total operating and capital expense. A 19.9% increase in operating expense and a 755.5% increase in capital expense. The majority of the capital expense increase is attributed to vehicles. The largest percentage increase in operating expense is attributed to Fleet Operations, specifically the cost of parts.

The newer fleet is anticipated to allow for a reallocation of funds toward maintenance personnel to perform more profitable work for outside agencies.

An operating/capital reserve of 26 days is budgeted.

- The Executive Director Report detailed a number of interactions with agencies and governmental bodies throughout the Sacramento area. The report noted that the "long awaited" CTSA report is expected to be submitted to the SACOG TCC on August 1st and to the SACOG Board August 15.
- The Customer Service report noted an above average month for customer commendations and customer complaints were lower in May than in April. The report also stated that all of the RT provided vehicles will be in service by the week starting July 1, 2013.
- The April Performance Report pointed out that the overall total year to date trips had declined by 1.4%; the decrease was attributed to a 2.1% decline in CTSA trips. The overall demand response trips were lower by 0.5% (there was no breakdown for ADA trips).

The report further stated that YTD cost per vehicle hour had decreased by 2.8%. Demand response service cost per hour increased by 6.2% (there was no separate breakdown for ADA trips); CTSA cost per hour decreased by 2.8%. Farebox recovery was reported as being higher than the minimum 5%.

Total trips provided for the rolling year were down by 0.98% from the same time period in 2011-12; CTSA trips were down 2.19% and demand response trips were up 0.75%. \$47.89 for FY13 up

The total cost per trip for the rolling year was reported at \$47.89 up 8.3% from the same period last year; the CTSA was reported at \$3.02 and demand response was reported at \$47.89.

- Destinations Mobility reported a successful Open House and that \$26,355 had been obtained from the auction of 19 high-mileage, retired buses.
- The Travel Training program reported a three year contract with Stockton for \$288,000 and problems with internet service in Sacramento.